

# Instructions for filling the calendar

## Option1

If you go to our calendar page <http://statistik.d-u-v.org/calendar.php>

Then you will find in the top right a link to a form for entering new events:

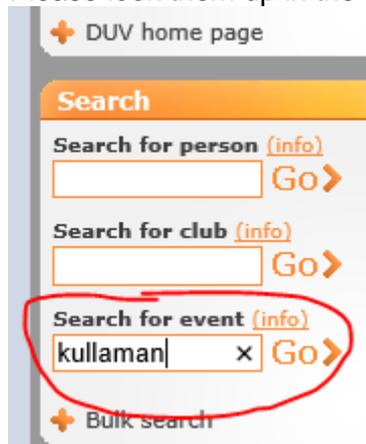
[http://statistik.d-u-v.org/submit\\_event.php](http://statistik.d-u-v.org/submit_event.php)

Please use this only for absolutely new events which we had never before in our database.

## Option2

For all other events for which we had previous editions:

Please look them up in the search field in the left bottom of the navigation.



## Searching for event: kullaman

7 search results

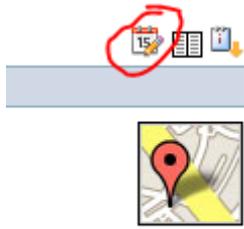
Clicking on the event name shows race details, clicking on 'results' shows results for the race.

	Date	Event	Distance	Ve (Co
<b>2019</b>				
1	01.-02.11.2019	<a href="#">Kullamannen Ultra 100 miles</a>	100mi	Båstad
<b>2018</b>				
2	03.-04.11.2018	<a href="#">Kullamannen Ultra 100 miles</a>	161.8km	Mölle (:
<b>2017</b>				
3	04.-05.11.2017	<a href="#">Kullamannen Ultra 100 miles</a>	161km	Mölle (:
<b>2016</b>				
4	05.11.2016	<a href="#">Kullamannen Ultra</a>	66km	Mölle (:
<b>2015</b>				
5	31.10.2015	<a href="#">Kullamannen Ultra</a>	62km	Kullabe
<b>2014</b>				
6	31.05.2014	<a href="#">Kullamannen Ultra</a>	54km	Kullabe
<b>2013</b>				
7	11.05.2013	<a href="#">Kullamannen Ultra</a>	45km	Kullabe

go to the eventdetails page of the youngest event in the list

<http://statistik.d-u-v.org/eventdetail.php?event=52956>

There in the top right corner use the calendar icon



### Itra races in Båstad

This will open a form already prefilled with all the current details about the event.

[http://statistik.d-u-v.org/resubmit\\_event.php?event=52956](http://statistik.d-u-v.org/resubmit_event.php?event=52956)

You just need to select if it is a correction for the existing event record or a new edition.

Then fill in the new date and check details.

This saves you a lot of work and also for us, because we have some IDs which help us keeping track of event series etc. These are all preserved when using this form. Said this: If there are several races within one event (e.g. 6h, 12h, 24h) then use for each the respective previous edition as parent for opening the form. Do not use the same eventdetail page as parent for opening the resubmit form, as then the IDs for event series might get mixed up.

In the resubmit for please observe the instructions at the top and in the right column how to fill the form.

Even though the fields “web page“ and “Email“ are not labelled as mandatory, they should be filled.

Please always try to find an email address on the webpages of the event (often in the contact section) because we use this to

- Automatically send a request for results after the event has taken place
- Send a bulk request each autumn to the race directors for updating the calendar for the next year.

### Option3

Another entry point is this link:

[http://statistik.d-u-v.org/calendar\\_missing.php?dist=all&country=IND](http://statistik.d-u-v.org/calendar_missing.php?dist=all&country=IND)

This page lists all events in a certain country which took place within the last 2 years and for which we do not yet have a new date in the calendar.

It shows links to the resubmit form, the eventdetails page (in DUV) and the website of the event.

There you can go systematically through all events and try to find new dates.

The submitted details are then checked by me or Regina and released.

If this works fine for some time, then I can give you access to our admin pages and you can enter the events directly in our calendar without checks by us. These are in principal the same forms, just the URL is slightly different.